

Tah. Tumsar, Dist. Bhandara (441912)

(Affiliated to R.T.M. Nagpur University, Nagpur)

E-Mail : <u>artscollegesihora@rediffmail.com</u>, principalacsihora@gmail.com

Ph. No. 07183 239788/299100 Website : <u>www.acsihora.org</u>

Criteria 5.1.4	<ul> <li>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</li> <li>1. Implementation of guidelines of statutory/regulatory bodies</li> <li>2. Organisation wide awareness and undertakings on policies with zero tolerance</li> <li>3. Mechanisms for submission of online/offline students' grievances</li> <li>4. Timely redressal of the grievances through appropriate committees</li> </ul>
Findings of DVV	Provide minutes of meetings held by the student grievance committee, as per the metric. In case if documents are in regional language please provide translated copy in English. Google drive links are not accepted.
Response / Clarification	Minutes of Meetings held by the Student Grievance Committee is attached.



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P Co-ordinator, IQAC Art's College, Sihora Tah.Tumsar,Dist.Bhandara

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## Minutes of Meeting (03/03/2018)

Agenda 1. Introduction of committee.

## **Resolution:**

All members given their self introduction. Dr.Sachin Chaple given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding issues related to Students

## Resolution:

Committee discussed regarding various issues related to Students. It has been brought to notice of committee that all problems related to Students regarding Infrastructure, Office, Library, Training and Placement i.e. Admin. and Academics problems will be addressed by this committee.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

## **Resolution:**

As there were no issues to discuss, meeting concluded with vote of thanks to

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# Minutes of Meeting (20/02/2019)

Agenda 1. Confirmation of Minutes of last meeting held on 03/09/2018.

## **Resolution:**

Minutes of last meeting held on 03/09/2018 are read and unanimously approved.

Agenda. 2. Discussion regarding issues related to Students

#### **Resolution**:

Committee discussed regarding various issues related to Students.

- 1. e-ShodhSindhu Membership
- 2. ShodhGanga Membership
- 3. e-Library tab on website
- 4. Maintenance of Sanitary Napkin Vending Machine

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

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Agenda 3. Issue with the permission of the Chair.

## **Resolution:**

1. Libraian Prema Kumbhalkar highlighted the facility issues for student related to hygine.

Through discussion was made and it is resolved to reconstitute Student Grievance Redressal Committee at the start of next academic year i.e. 2019-20.

Meeting concluded with vote of thanks to all present.

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## Minutes of Meeting (23/09/2019)

<u>Agenda 1.</u> Discussion on previous meeting held on date 20/02/2019. **Resolution:** 

Librarian Prema A Kumbhalkar welcome to all present member and present the discussion and decided agenda of previous meeting of 2018-19. Also present no any pending issues for hold for any decision.

Agenda. 2. Discussion regarding issues related to classroom and other college basic infrastrure

## **Resolution**:

Lecturer Mr.Madan pradhan highlight the issues of infrastrure. He present the requiment of batroom for separatly on more for girls student and continue water supply. Mr.Nitin Kumbalkar present the requirement of lighting at evenoing period for student.

Agenda 3. Workshop on first aid.

## **Resolution:**

Decided to take workshop of first aid activity for student. Requiment presented by lecturer Mr.Sarode.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

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## Minutes of Meeting (07/02/2020)

Agenda 1. Confirmation of Minutes of last meeting held on 23/09/2019.

## **Resolution:**

Minutes of last meeting held on 23/09/2019 are read and unanimously approved.

Agenda. 2. Replacement of CPU and maintence of computer system

## **Resolution**:

Committee discussed regarding various issues related to Students use computer and office staff.

- 1. List down the CPU need to changes.
- 2. List down the preventive required for computer
- 3. Cleaning the virus in computer.

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

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Agenda 3. Food and lunch related Guidline.

## **Resolution:**

- 1. Libraian Prema Kumbhalkar highlighted the facility issues of student they carry the lunch box.
- 2. Guidline are circulated place deciaded for lunch and provide dust bin for collecteing the waste food.

Through discussion was made and it is resolved to reconstitute Student Grievance Redressal Committee at the start of next academic year i.e. 2020-21.

Meeting concluded with vote of thanks to all present.

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## Minutes of Meeting (20/08/2020)

<u>Agenda 1.</u> Discussion on previous meeting held on date 07/02/2020. **Resolution:** 

Librarian Prema A Kumbhalkar welcoming to all present member and present the discussion and decided agenda of previous meeting of 2019-20. Also present no any pending issues for hold for any decision.

Agenda. 2. Grivance Redressal about student late due to bus problem in rular area **Resolution**:

Lecturer Mr. Manoj Sarode highlight the issues of late coming in class due to there bus timing problem in rular area.All present member agreed the presented issue. Dr.Sachin Chaple give the advise as our college deligation request to government to interfare the issues.

Agenda 3. Discussion on vaccination and mass restriction entry.

#### **Resolution:**

Librarian Prema A Kumbhalkar highlight the issue of social distacing na d as per govt guidline follow the mass restriction to all students. Also check the vaccination of student and if possible help to student for vaccination.

After timing over meeting concluded with vote of thanks to all present.

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# Minutes of Meeting (20/03/2021)

Agenda 1. Confirmation of Minutes of last meeting held on 20/08/2020.

## **Resolution:**

Minutes of last meeting held on 20/08/2020 are read and unanimously approved.

Agenda. 2. Revise the library timing

## **Resolution**:

Committee discussed regarding revise the library timing as it was changes due to covid period. All member agreed in feveror of timing change for student conviniece.Librarian Dr.Prema Kumbhalkar agreed the timng changes and provide the circular for student.

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

Agenda 3. Provision of housekeeping guidline and record maintenance.

## **Resolution:**

Dr.Bheje highlight the issue of housekeeping and provision needed for daily houskeeping of all classes, wash rooms, passage and surrounding area. House keeper need to maintain the record od daily cleaning.

Through discussion was made and it is resolved to reconstitute Student Grievance Redressal Committee at the start of next academic year i.e. 2021-22.

Meeting concluded with vote of thanks to all present.

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# Minutes of Meeting (26/08/2021)

Agenda 1. Discussion on previous meeting held on date 20/03/2021.

## **Resolution:**

Librarian Dr.Prema A Kumbhalkar welcoming to all present member and present the discussion and decided agenda of previous meeting of 2020-21. Also present no any pending issues for hold for any decision.

Agenda. 2. Students finacial issues

## **Resolution**:

Dr.Manjusha Gabhane highlight the issues of student finaical issues. Due to rular area most of student parants are farmer and doing small work. Student are very good enthiuasum for learning and strong intrested for physical eduaction. They need the financial support for take lead in copetition and in studies.

Principal Dr Sachin Chaple commit to help of such student. Principal also provide government schemes so as to support the students.

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Agenda 3. Discussion on girls student safety.

## **Resolution:**

Dr.Manjusha Gabhane focus the girls safety in college premises. Need to watch on activities by CCTV cameras. Dr.Sachin Chaple agreed the safety issue of girls safety. Also he suggest the outdoor safety of girls and provide numbers of police and helpline number. Committee member suggest to provid enumber on displyed board.

After timing over meeting concluded with vote of thanks to all present.

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## Minutes of Meeting (11/03/2022)

Agenda 1. Confirmation of Minutes of last meeting held on 26/08/2021.

## **Resolution:**

Minutes of last meeting held on 26/08/2021 are read and unanimously approved.

Agenda. 2. Student seatting arrgement

## **Resolution**:

Dr.Prema Kumbhalkar raised the issue of seating arragment of student in library and class.They need to provide comfortable desk bench for students.

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

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Agenda 3. Student complaints and compliance.

#### **Resolution:**

Mr.Dilip Sonathe highligt and focus the issue of student complaint. They adress the present member how important to resolve and compliance the student complaint. It is impotant for college reputation and provide feel free environment.

Through discussion was made and it is resolved to reconstitute Student Grievance Redressal Committee at the start of next academic year i.e. 2022-23.

Meeting concluded with vote of thanks to all present.

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## Minutes of Meeting (18/10/2022)

Agenda 1. Discussion on previous meeting held on date 11/03/2022.

## **Resolution:**

Librarian Dr.Prema A Kumbhalkar welcoming to all present member and present the discussion and decided agenda of previous meeting of 2021-22. Also present no any pending issues for hold for any decision.

Agenda. 2. Fraud cases of students

## **Resolution**:

Dr.Manoj Sarode highlight the issues of student fraude cases. Many students are take admission of multicolleges by fraud certificates.Due to this other students are impacted.

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Agenda 3. Understanding students grasping capacities.

## **Resolution:**

Dr.Manjusha Gabhane focus the student capacities. As many student not grasping the teaching lesson, lecture they need to explain in local langauge.

Principal agreed the presenting issue and instruct try to explain the students in local langauge.

After timing over meeting concluded with vote of thanks to all present.

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## Minutes of Meeting (21/03/2023)

Agenda 1. Confirmation of Minutes of last meeting held on 18/10/2022.

## **Resolution:**

Minutes of last meeting held on 18/10/2022 are read and unanimously approved.

Agenda. 2. Student Dressing Instrution

## **Resolution**:

Mr.Jaykumar Sirsagar raised the issue of student dressing and mandatory to all students.Justification required for without dressing code and allow only in any special occasion

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

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Agenda 3. External Training.

## **Resolution:**

Mr.Chandrashekar Bheje highligt and focus the issue of student for external training.

Training can be done at NSS camps by external authorities.

Principal agreed for providing the external training.

Through discussion was made and it is resolved to reconstitute Student Grievance Redressal Committee at the start of next academic year i.e. 2023-24.

Meeting concluded with vote of thanks to all present.

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